

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/05/07 : CIA-RDP80-00473A000100010020-2

20 July 1976

MEMORANDUM FOR: Chief, DDI Management Staff

SUBJECT : Fighting Inflation and Reducing
Operating Costs--FY-1976

Following are "savings" effected by the Collection Guidance and Assessments Staff during FY-1976--described and quantified as requested by the DDA:

Group I: Savings, Fiscal Year 1976

- . Direct Savings: Continued to substitute Xerox 1200 - produced printouts for computer-driven paper listings of data contained in the National Installation Data File (maintained by NPIC) and the national imagery collection target deck (maintained by the COMIREX Staff).
Savings: \$3250.00
- . Cost Avoidance: Deferred filling one GS-13 position related to new photo system and one GS-15 pending reorganization of Staff.
Savings: \$17,000.000
- . Other: Extensive records management review resulted in retiring of obsolete files and more efficient word processing and reproduction systems.
Savings: \$3,000.00

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Group II: Estimated Savings, Future Fiscal Years

- . Direct Savings: Reductions in needs for paper listings and printouts of imagery collection and exploitation data in COMIREX and NPIC maintained files-- by use of terminals providing remote access to and CRT display of data in the COMIREX Automated Management System (CAMS) and the new NPIC data system, when they become operational. Estimated savings: \$1,800.00, FY-1977; \$2,500.00, FY-1978; \$3,500.00, FY-1979.

AV = 2,600
1978 00

Group III: One-time Savings

- . Turn-in of ten two-drawer safes.
Savings: [unknown].



Assistant Comptroller
Requirements and Evaluation

STATINTL

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